**ROLE TITLE:** Technical Trainer

**Reports to:** Engineering Capability Leader

**Direct reports including contractors**: None

**Budget**: None

**Key relationships:**

* Delivers training to internal and external customers
* Collaborates with external customers to develop training content
* Reports into ECL

**ROLE PURPOSE:**

* To create and deliver technical training activities in line with customer requirements. This will be in a range of complex and non-complex subjects.

**MAIN ACTIVITIES:**

Technical

* Deliver high quality, engaging and effective training courses at the NCC’s, partner’s or customer’s facilities as a lead trainer on a range of courses
* Create bespoke training courses as requested by customers or project driven requirements to the required specification
* Support in the design, creation and update of training course materials including monitoring and evaluating the quality and relevance of existing training materials
* Advise Project Managers with technical customer enquires including quote support
* Identify and evaluate areas of technology, from both within and external to the NCC, that can be added to existing or used to create new technical training content
* Deliver transformation projects that improve the NCC training methods and learning environments

Customer Interaction

* Deliver to customers who have a range of different learning styles and experiences
* Engage with a range of customers to promote the NCC’s services, develop skills requirements and develop technical training solutions
* Develop a professional network both internally and externally to the NCC to create new collaborative opportunities

This job description is not an exclusive or exhaustive list of all activities that an individual in this position may be asked to perform. You may be required to undertake other responsibilities or activities, as requested by your line manager, to support your team or wider NCC activities.

**PERSON SPECIFICATION**

|  |  |
| --- | --- |
| Essential | Desirable |
| Qualifications/Experience* 2 - 3 years hands-on experience of manufacturing or repairing composite components with a variety of methods including wet layup, resin infusion, prepregs.
* High standard of IT skills with Office 365 tools such as Sharepoint, PowerPoint, Excel and Outlook
 | Qualifications/Experience* Demonstratable knowledge of composite material manufacturing, inspection and repair.
* Qualification at NVQ Level 4 in a field relevant to engineering
* Experience delivering learning content in industrial or education contexts
* Experience managing workshop areas including maintaining equipment, ensuring adherence to Health and Safety requirements and managing material stock
* Experience working with composite design or sustainability
 |
| Behavioural Competencies* Confident speaker
* Enjoys teaching others
* Able to travel away for work including overnight stays
 | Behavioural Competencies |

**APPROVAL**

(Supporting role definition must be agreed by the relevant manager and HR)

I agree that this supporting role definition conveys an accurate description of this role:

**Manager:**

 **Name Job Title Signature Date**

**HR** (for senior roles this must be signed by the Head of HR):

 **Name Job Title Signature Date**